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Meitheal 2017 Procedures

Arrivals

Students arriving with parents are expected to register **after 8.30pm on Sunday**.

Meitheal Staff will be available at the reception area to meet parents and discuss any further information, medical or otherwise that may have come to light since the completion of the original application form.

Departures

Students will have packed by **9am** on the final day of the course. Those parents collecting students are asked to do so at the Limetree Theatre after the Finale concert. *Meitheal* staff will not be responsible for students who have not been collected after this time.

Items Not Allowed

In the interest of student health and safety - alcoholic beverages, tobacco, glue type substances, Tipp-Ex, aerosols (including deodorants) are forbidden and will be confiscated. The same applies to knives, substances such as hair dye or any other objects that the Course Director deems to be a threat to the safety of the students.

Meitheal Summer School accepts no responsibility for the safekeeping of such confiscated items.

Settling In

Students will be given every help and encouragement to settle in and feel at home. Parents should rest assured that if there is a serious problem in this regard they will be advised by staff. If a student contacts home within the first few days of the course, we would request parents to advise them to stay. It is our experience that even the most homesick soon settle down. Students should let staff know if they are experiencing difficulties. The course director may suggest a visit from parents if he/she feels this would improve the situation.

Visitors/Leave

Visiting is discouraged as this tends to disrupt the school program. No u18 student will be permitted to leave the college with other relatives, family friends or parents of friends on the course unless specific written authority to do so has been given to the course director by their parents/guardians.

- Parents / Guardians should only give written consent for a responsible adult to take their child out of the school.
- Visitors may not go beyond the reception area of the college while they await the student they are visiting.

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- Any student who returns to the college under the influence of alcohol or drugs will be liable for immediate expulsion. (see rules).

The above procedures have been drawn up to ensure the safety and wellbeing of students and staff.

Telephone Calls

Any queries by telephone should be made to the following number 0876704465

Insurance and Personal Items:

- Any insurance information regarding our Public Liability and Employers Liability Insurance may be obtained from the course director
- **PLEASE NOTE, STUDENTS' BELONGINGS ARE NOT INSURED UNDER MEITHEAL SUMMER SCHOOLS INSURANCE POLICY.**
- *Meitheal Summer School* accepts no responsibility for students' belongings. We suggest that parents should investigate the possibility of arranging an extension of their household insurance policy to cover students' instruments and belongings.
- We would also like to advise students to leave items of value at home that are not suitable for a summer camp environment, as *Meitheal Summer School* is not responsible for replacing items that get broken and/or lost.
- We recommend that any medication, **with the student's name on it**, be handed to the director on arrival at Meitheal.
- All the student's clothing, musical instruments etc. should have their name stitched or labelled on them.
- All students will be responsible for their own personal belongings and we strongly advise that they do not lend them to other students.

We strongly advise that all students check their belongings before leaving the centre. Meitheal will not be responsible for items left behind after the course